

**GOVERNMENT OF TELANGANA
ABSTRACT**

General Administration (General,L&C) Department – Translation Department – Smt. P. Lakshmi Koteswary, Director of Translations, Telangana, Hyderabad – Surrender of Earned Leave for encashment during the Financial Year 2021-2022 – Permission – Orders – Issued.

GENERAL ADMINISTRATION (GENERAL, L&C) DEPARTMENT

G.O.Rt.No. 617

**Dated: 16-03-2022
Read the Following:-**

- 1.Cir.Memo.No.34005-A/870/FR.I/2012, Finance (FR.I) Department, Dt:14.12.2012.
- 2.From the Director of Translations, Telangana, Hyderabad, Lr.No.9-G/TS/2022, Dt.11.02.2022.

ORDER

In terms of the orders issued in the reference 1st read above, Smt. P. Lakshmi Koteswary, Director of Translations, Telangana, Hyderabad is hereby permitted to Surrender 30 days of Earned Leave for encashment with effect from the dates mentioned in column No.5 for the Financial year 2021-2022.

Sl. No.	Name of the Individual/ Designation	No. of days last Surrendered & dates	No. of Days E.L. at credit as on 01.01.2022	No. of days now Surrendered and date w.e.f. which Surrender allowed	Balance of E.L. at credit after present Encashment
1.	2.	3.	4.	5.	6.
1.	Smt. P. Lakshmi Koteswary, Director of Translations, Telangana, Hyderabad	01.7.2017 to 30.7.2017 30 days	259	02.3.2022 to 31.3.2022 30 days	229

2. After surrender of 30 days Earned Leave she is having a balance of (229) days at her credit.
3. This order does not require the concurrence of Finance Department.
4. Necessary entries have been made in the Service Register of the Officer.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**VIKAS RAJ
PRINCIPAL SECRETARY TO GOVERNMENT (G.A.D.)**

To
Smt. P. Lakshmi Koteswary,
Director of Translations, Telangana, Hyderabad.
The Director of Translations, Telangana, Hyderabad.
Copy to:-
The Accountant General, Telangana, Hyderabad
The Pay & Accounts Officer, Telangana , Hyderabad.
The Director of Treasuries and Accounts, Telangana, Hyderabad.
SF/SC

//FORWARDED::BY ORDER//

SECTION OFFICER